

Mississippi Department of Archives & History

Local Government Records Office

Expenditure of Filing Fee Avails

(Adopted by Board of Trustees, July 25, 1997)

(Submitted to Secretary of State, July 29, 1997)

(Adopted by Secretary of State, September 3, 1997)

§25-60-5, MCA, 1972, *Annotated*, provides for the collection by counties and municipalities of a One Dollar (\$1.00) filing fee and deposit of the avails of Fifty Cents (50¢) into the general fund of the county or municipality. Counties and municipalities shall expend monies derived from the fee imposed solely to support proper management of their official records in accordance with records management standards established by the Department of Archives and History.

The purpose of this rule is to establish a standard for the expenditure of the avails of fifty cents (50¢) for personnel and travel expenses.

Expenditures may be made for wages for hours spent in the direct management and preservation of local government records.

Expenditures may be made for travel expenses directly related to the management and preservation of local government records.

Expenditures may be made for purchase of supplies, materials, services, and equipment directly related to the management and preservation of local government records.

All expenditures must be made in accordance with state law.